

Kirkgate Arts & Heritage

Venue information pack

Kirkgate Arts & Heritage
The Kirkgate Centre
Kirkgate
Cockermouth
Cumbria
CA13 9PJ

Kirkgate Arts
and Heritage



We are a volunteer led Arts and Heritage organisation based in The Kirkgate Centre, a converted Victorian School in the heart of Cockermouth.

Google map link- [Kirkgate Arts](#)

General Information:

There are spaces for two vehicles to park at the front of the building (to the left on the above image) and a three hour disc zone car park adjacent (on the right of the above image) parking discs are available in the Kirkgate Centre box office.

Our bar is situated on the ground floor, in the 'Egremont Room' (images below) and ground floor access to the dressing rooms is via the door to the left at the back of this room. Unfortunately there is currently no wheelchair access to the backstage area.

The main auditorium is reached via stairs accessible through the door to the left from the Egremont Room, or via the lift (through the same door, then left). The public WCs are also accessible in this corridor. There is also an accessible WC on the first floor.

The sound desk and lighting console are usually situated at the back of the auditorium, where there is a DMX and multicore to the stage.

Additional stage tech is located in 'Peter's Cupboard' adjacent to the dressing rooms (keys are held by our operations team and the duty manager).

The auditorium seats 116 in raked rows.

All events have a duty manager present, who is responsible for the building and audience management as well as supervision of volunteer staff (front of house, bar etc).

Images of the main auditorium (upstairs)



Images of 'The Egremont Room' (multi-use space and bar, downstairs)



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Technical:

Sound and lighting

We have a small team of volunteer event technicians, basic lighting and sound equipment can be set up before your event.

Please provide a channel list, stage plan and any lighting requests at the time of booking. If you are unable to bring an engineer with you to operate the sound on the night we may be able to arrange an engineer but any costs would be deducted from the events gross income before any agreed ticket split for ticketed events, or for an additional fee for private events.

In the auditorium we use:

Allen & Heath Mix Wizard 16:4 wz3 or Allen & Heath SQ5

Shure SM58 vocal microphones (x6)

Shure SM57 instrument microphones (x2)

AKG C900 microphones (x9)

Stage Line DIB - 100 DI (x4)

Roland FP90 Keyboard

4 x RCF ST12-SMA MKII Active Floor Monitors

2 x RCF NX L44A active column speakers (FOH)

Ample XLR, jack and power cables. 6 on stage power sockets (plus numerous 4 way and 2 way extension leads).

If your performance requires any additional kit, please bring this with you. If you would like us to arrange additional kit the cost of this would be deducted before any agreed ticket split, and any additional technical requirement **must be arranged at the time of booking.**

In the Egremont Room we use:

Yamaha Stagepas 400 portable PA or RCF Evox Line Array speakers with Allen & Heath Mixwizard 16:4 wz3 desk.

Projection

In the auditorium we use:

HDMI input at stage, via CAT5 to HDMI receiver in projection room connected to DP2K-6E

Barco Alchemy digital projector with screen 4.8 m x 2.6 m

Dolby Digital® CP750 Cinema Processor with sends to Left, Right, Centre, Sub-woofer, Surround Left and Surround Right speakers. We can display from DVD, Blu-Ray or laptop input as well as from DCP files.

In the Egremont Room we use:

HDMI input to TCL - 85P8K 85" Smart 4K Ultra HD HDR QLED TV

Additional facilities

We have 60 folding chairs for use in our Egremont Room (downstairs) and the auditorium has 125 seats on a rake (116 when the tech desk is in use for live events).

The seating rake in the auditorium can be removed (for an additional fee) for your event, other events allowing- please check at time of booking if you wish to have a flat auditorium floor.

We have four 76cm x 152cm trestle tables, six 76cm x 182cm trestle tables, six 152cm diameter circular tables and four adjustable height bar tables.

Our kitchen has a six ring induction hob, electric oven, dishwasher and instant boiling water tap. There is also a selection of cutlery, crockery and glasses available for your event. **If you are planning to use our kitchen facilities for a publicly attended event we remind you that anyone preparing food must have an accredited food hygiene level 2 certificate.**

There are black cotton tablecloths available for the large circular tables, and purple /white gingham tablecloths for the trestle tables.

We have a number of exhibition display boards available, both table top and free standing, please ask at the time of booking if you would like more information.

We have a STAS j-rail hanging system available in our downstairs space for exhibitions.

Portable PA, staging and lighting equipment is also available for use at the centre and off-site. We also have a small portable projector (VGA input, HDMI adapter available) for use at the centre and off-site.

Tickets for your publicly attended event are made available online and via our box office. The event is then advertised alongside Kirkgate Arts & Heritage events via our website, posters displayed locally, trailer slides before our feature films and social media. There is a fee of £1 per ticket, this fee does not apply to events that are free entry.

If you have any queries regarding room hire at the Kirkgate Centre please contact katie@thekirkgate.com.